

## Code of Ethics/Disciplinary Policy for NRPP Credentialed Radon Professionals

**As a radon professional, credentialed by the NRPP National Radon Proficiency Program, I hereby acknowledge, accept and profess to abide by the following code of conduct and ethics:**

- *I shall endeavor to keep myself current and informed and satisfy any continuing education requirements that may be in effect for my credential. I shall conduct myself in a professional manner befitting of my credentialed status.*
- *I shall proudly represent my credentialed status to the public I serve, and I shall provide my professional NRPP certification number in writing to each member of the public (each customer job) for any radon service or system installation that I perform or supervise.*
- *I shall do nothing to undermine, detract from, or otherwise cause to develop any damaging associations with respect to this credential. I accept that any activity on my part that will cause this credential any measure of injury serves as a breach and a failure on my part to uphold this code of ethics. Moreover, I accept that such actions for which I might be responsible could result in the revocation of my credential.*
- *As part of this ethics agreement for certification as a radon professional, I shall respond to complaint inquiries in a timely manner with professional courtesy to clients and for NRPP staff and committee members who have initiated the inquiry. I understand that non-responsive and abusive behavior and inappropriate language are not acceptable for complaint resolution.*

**Protocols:** I agree to conduct business in accordance with the protocols and the quality assurance and quality control guidelines prescribed by the NRPP Certification Council. The list of standards currently approved by the Certification Council is available at: <http://aarst-nrpp.com/wp/standards/>.

I further agree to adhere to specific state, provincial or territorial protocols, laws, codes or regulations that exist for any radon service or system installation that I perform or supervise.

I hereby acknowledge and accept the following Disciplinary Policy:

**NRPP Credential Disciplinary Policy:** NRPP reserves the right to sanction or revoke the credential of any individual due to misconduct. The right to deny, revoke, discipline, or suspend an NRPP credential is vested in the NRPP program and all decisions shall be verified and upheld by NRPP's Management Committee. Disciplinary actions are at the sole discretion of the NRPP Management Committee and may include, but are not limited to: warnings, revocation, restitution and/or additional continuing education. Prior to a credential being denied, revoked or suspended the individual shall be notified in writing of the charges that warrant such action (sent by a traceable method to the individual). Any individual whose credential comes under review for denial, revocation, discipline, or suspension may submit a written appeal to the Management Committee within 30 days after receipt of notification of charges. NRPP reserves the right to rely upon information provided by state credentialing programs or other professional credentialing organizations related to environmental health in the investigation of any alleged misconduct or code of ethics violations.

**Misconduct includes but is not limited to:**

- Falsification of credential application or recertification application;
- Failure to submit appropriate fees related to credentialing;
- Misrepresentation of credential status (including stating or implying that the individual certification covers the company);
- Falsification of QA/QC data (Note: inadequate QA/QC will result in discipline and, if not corrected, decertification);
- Falsification or failure to provide any information requested by NRPP to investigate any misconduct or code of ethics violation;
- Accepting payment for services but failing to reasonably provide those services in a timely manner;
- Cheating or other irregularities related to the administration of an NRPP examination;
- Failure to maintain the confidentiality of credential examination questions or answer sheet;

- Unauthorized possession of, use of or access to NRPP examinations, certificates, wallet identification cards, logos of NRPP, and any other NRPP documents and materials;
- **Violation of any provision of the NRPP Code of Ethics for NRPP Credentialed Professionals. Any act of fraud, deception or dishonesty about any activity related to NRPP;**
- **Any assault, battery, unlawful harassment, or non-consensual physical contact involving a customer or member of a customer's family, NRPP staff or members of NRPP related committees;**
- **Any other material and intentional misconduct, not otherwise listed above, which is detrimental to the image or reputation of NRPP.**

**NRPP Credential Disciplinary Procedure:** The NRPP Management Committee will review all claims of misconduct by NRPP credentialed professionals on an as needed basis. Should the Management Committee find that the charges are with merit, the individual in question will be notified in writing via a traceable method. The individual may submit a written appeal to the Management Committee within thirty calendar days after receipt of notification of charges. Failure to submit an appeal within thirty calendar days shall be deemed a waiver of the individual's right to protest the charges. The Management Committee shall rule on charges after thirty calendar days from the date the notification was received by the individual and shall review any written appeals received from the individual.

**All revocation decisions and all decisions to deny membership shall be final and binding on the member or prospective member. Any member or prospective member aggrieved by a revocation decision or denial of membership shall submit the dispute to binding arbitration in accordance with the rules and procedures established by the American Arbitration Association. The venue for such arbitration shall be Asheville, North Carolina unless another location is agreed upon by the parties. The arbitrator shall confirm the revocation decision or denial of membership unless the aggrieved member or prospective member demonstrates the decision or denial resulted from bad faith or fraud or lacked any rational basis. All arbitration awards shall be final and binding on the parties and shall be enforceable by appropriate proceedings under the applicable laws of North Carolina. Unless otherwise provided by the arbitrator, each party shall pay its pro rata share of the reasonable fees and expenses of the arbitrator.**

**Acknowledgement and acceptance:** All the information I have provided in this application is accurate to the best of my knowledge. I understand that intentional misrepresentation of this information could be grounds for loss of certification. By submitting this application, I agree to meet all applicable program requirements. I have read and understand all requirements pertaining to the certification for which I am applying. I have read the above section and have enclosed all information requested for application to the NRPP National Radon Proficiency Program. I understand that it is my responsibility to keep NRPP notified of any changes in pertinent information, and that NRPP will notify NRPP certified individuals only through addresses and phone numbers provided by myself. I understand that my AARST-NRPP certification is not transferable. I understand that my NRPP certification pertains to me as an individual and not any company. I understand that my NRPP certification is subject to review and that I may be assessed an investigation fee if I either instigate a faulty claim against another NRPP certified individual, or if I am found to be in violation of NRPP Code of Ethics or fail to abide by EPA, NRPP or any other protocols adopted by NRPP or Health Canada (for Canadian Radon Professionals) in performing my services. I agree to surrender my NRPP identification card if I voluntarily withdraw or if I am de-certified from the program. I agree to contact appropriate state radon officials and comply with any states laws or regulations before initially offering radon services in any state in which I conduct radon measurement or mitigation services. I further understand that the NRPP is not liable for any damages or harm arising from participation in this program or from any work performed by its participants.

**Accepted by:** \_\_\_\_\_

(Print Name)

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_